



County of Los Angeles  
**CHIEF EXECUTIVE OFFICE**

Kenneth Hahn Hall of Administration  
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WILLIAM T FUJIOKA  
Chief Executive Officer

Board of Supervisors  
GLORIA MOLINA  
First District

MARK RIDLEY-THOMAS  
Second District

ZEV YAROSLAVSKY  
Third District

DON KNABE  
Fourth District

MICHAEL D. ANTONOVICH  
Fifth District

July 15, 2011

To: Audit Committee

From: William T Fujioka  
Chief Executive Officer

**SUNSET POLICY REVIEW**

This is in response to your request concerning the sunset review date for Board Policy No. 4.080, Deferred Maintenance Program.

On September 15, 1998, the Board of Supervisors approved Board Policy 4.080 and instructed the Chief Executive Officer and Director of Internal Services to develop a program for deferred maintenance of County facilities in order to avoid the continuing accumulation of long-term, high-cost maintenance expenditures.

My office recommends that the sunset review date be extended for one year to June 18, 2012 to address the County's deferred maintenance needs and maintenance standards for County facilities.

If you have any questions or require further information, please contact Mr. Jan Takata of this office at (213) 974-1360.

WTF:RLR:DJT  
DKM:mc

Attachment

c: Executive Office, Board of Supervisors



*Los Angeles County*  
**BOARD OF SUPERVISORS POLICY MANUAL**

Policy #:	Title:	Effective Date:
4.080	Deferred Maintenance Program	09/15/98

**PURPOSE**

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Establishes a program for deferred maintenance of County facilities in order to avoid the continued accumulation of long-term, high cost maintenance expenses and identify funding recommendations, which can be used to finance such costs.

**REFERENCE**

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September 15, 1998, Board Order, Synopsis 109-B

August 17, 2006, Audit Committee extended the policy with no revisions

**POLICY**

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Any remaining funds, at year-end, in the Extraordinary Maintenance budget shall be re-appropriated in the following fiscal year.

**RESPONSIBLE DEPARTMENT**

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Chief Executive Office

**DATE ISSUED/SUNSET DATE**

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**Issue Date:** September 15, 1998  
**Review Date:** July 18, 2002

**Sunset Review Date:** September 15, 2002  
**Sunset Review Date:** September 15, 2004

**Review Date: August 17, 2006**

**Review Date: June 18, 2010**

**Review Date: June 15, 2011**

**Sunset Review Date: July 18, 2010**

**Sunset Review Date: June 18, 2014**

**Sunset Review Date: June 18, 2012**

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